

# Aadhaar Name Verification for Name Mis-Match cases



Overview

Process for Aadhaar verification of Mis-Match Cases

Reports for Aadhaar Status & Count



## Overview – Aadhaar Seeding

The demographic details will be captured for new Employee/ Pensioner through e-KYC process of UIDAI and for the existing ESIC Employee & ESIC Pensioner; the demographic details will be validate through e-KYC process. The Aadhaar/ VID number will be authenticated through OTP/ Biometric authentication (using Fingerprint or Iris).

The purpose of this user manual is to verify mis-match of Names as per ERP and Aadhaar.

- Verification will mark Aadhaar Seed status as 'Yes'
- Rejection will mark Aadhaar Seed status as 'No'
- This Provision is for Employees, Pensioner and dependents of both.

# Process of Name Mis-Match of Aadhaar Seed for ESIC Employees, Pensioner and Dependents of both



# Roles for Verifying Name mis-match of Aadhaar Seeding

## User Management

### Employee Details

Employee Number :	168959	Name :	Mr. NAVEEN KUMAR KHANDA
Location :	Training Accounting Unit	Cadre :	Assistant

### User Role Mapping Details

Payroll	Finance	<b>HRMS</b>	Material Management
---------	---------	-------------	---------------------

Transaction Name	Role Description
	<input checked="" type="checkbox"/> CRI Receipt SO <input checked="" type="checkbox"/> Duty Roster Approver <input checked="" type="checkbox"/> Duty Roster Creator <input checked="" type="checkbox"/> Duty Roster Verifier
Duty Roster	
Employee	<input type="checkbox"/> Multi Location Mapping DA <input checked="" type="checkbox"/> Employee Creation SO <input checked="" type="checkbox"/> Employee Creation HOB <input checked="" type="checkbox"/> Employee Creation DA
Employee data Updation	<input checked="" type="checkbox"/> Employee Changes Approver <input checked="" type="checkbox"/> Employee Changes Creator <input checked="" type="checkbox"/> Employee Changes Verifier

Click on HRMS

Granted

Revoked

Submit Cancel



# Path for verify/ reject Aadhaar Name Mis-match

HRMS 2.0 → Administration → Aadhaar Name mis-match → View

The screenshot shows the ESIC HRMS 2.0 Administration interface. The top navigation bar includes Home, Administration, Infrastructure Details, ESS, and Final Settings. The user is logged in as Mr. Chandra Shekhar, RA, with a base location of Training Accounting Unit. The Administration menu is expanded, showing options such as Bulk Reportee Updation, Manage Call for Options(Intra Region), Duty Roster, Employee Creation, Increment, Multiple Location Mapping, Pay Fixation, Promotion, Separation, Suspension, Transfer, Transfer Module, Update WorkFlow Assignment, 7th CPC, MACP, Routine Transfer Module, and Aadhaar Name Mis-match. The Aadhaar Name Mis-match option is highlighted, and a sub-menu is visible with a 'View' option.

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Employees' State Insurance Corporation

Home Administration Infrastructure Details ESS Final Settings

Logged in as: Mr. Chandra Shekhar RA Base Location: Training Accounting Unit

Message Board

- Bulk Reportee Updation
- Manage Call for Options(Intra Region)
- Duty Roster
- Employee Creation
- Increment
- Multiple Location Mapping
- Pay Fixation
- Promotion
- Separation
- Suspension
- Transfer
- Transfer Module
- Update WorkFlow Assignment
- 7th CPC
- MACP
- Routine Transfer Module
- Aadhaar Name Mis-match

View



# Select filters and click on Get Details

ESIC Employees' State Insurance Corporation Pragati

Home Administration Infrastructure Details ESS Final Settlement Masters Migration MyData Pension Reports Task List

Logged in as: **Mr. CHOPRA KUMAR NARENDRA** Base Location: **Training Accounting Unit** Current Location: **Training Accounting Unit** [Close](#)

**Verification screen for Name Mis-Match cases while seeding Aadhaar** \*Required Fields

Accounting Unit	Training Accounting Unit	Location	Select
Type of Records	Employee	Group	Select
Data for	Self		

[Get Details](#) Click on Get Details

Sl. No.	Employee No.	Group	Cadre	Name as per ERP	Name as per Aadhaar	Action
1	171161	Group C	Staff Car Driver (Ord Grd)	CHOPRA KUMAR NARENDRA	Narendra Chopra	<a href="#">Verify</a> <a href="#">Reject</a>

1 - 1 OF 1 1 [Go](#)

Select filters and click on Get Details

If click verify then record will be verified.

If click on Reject then record will be Rejected and Aadhaar Seed status will be marked as 'No'.

Click on Verify/ Reject

# Reports to check Aadhaar Seed



# Reports Path

ERP Applications → HRMS2.0 → Reports → HRMS Reports

The screenshot shows the ESIC HRMS 2.0 interface. At the top left is the ESIC logo and the text "ESIC Employees' State Insurance Corporation". On the right is the word "Pragati". A navigation bar contains the following items: Home, Administration, Infrastructure Details, ESS, Masters, MyData, Pension, Reports, Task List, and JR Reg. & Postings. Below the navigation bar, it says "Logged in as: Mr. Training HRMS Base Location: Training Accounting Unit Current Location: ESIC - HQ". The "Reports" menu is open, showing three options: "ESS Reports", "ESS Reports(Old)", and "HRMS Reports", with the latter highlighted by a red box. On the left side, there is a "Message Board" section with two messages:

- ▶ Path for accessing User manuals for ERP module is : [myesic.esic.in](http://myesic.esic.in) > Home > Reference Documents > Pragati-ERP.
- ▶ For any IT related Issues Please contact IT Service Desk.

In the center of the page, there is a large watermark logo of ESIC and the text "HRMS 2.0". At the bottom, the URL <https://gateway.esic.in/ESICHRMSReportsNew/corehrmsReportsListNew.do?time=1693925015712> is visible, along with copyright information: "Computers LTD. Copyright © 2023, ESIC, India. All Rights Reserved. Best viewed in 1024 x 768 pixels Ver. 2.0.02".

# User can click on Aadhaar Seeding Count Report



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Employees' State Insurance Corporation

Pragati

Logged in As :traihr@ESIC

[Close](#)

## [Core Hrms Reports](#)

[Transfer Reports \(New\)](#)

[HRMS Reports](#)

- [Aadhaar Seeding Status Report](#)
- [Transfer Order](#)
- [MACP Order Report](#)
- [Core HRMS Transaction Report](#)
- [Demotion Order](#)
- [Increment Report Self](#)
- [Audit Trail Report](#)
- [Promotion Order](#)
- [List of Employees for E-mail Id Updation](#)
- [Location Details Report](#)
- [Services Availability Report](#)
- [User Role Mapping Report](#)
- [Aadhaar Seeding Count Report](#)
- [Infrastructure Information Report](#)

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Select required filters and download report in Excel or PDF format.  
HQ can view data for All Accounting Units. Other Accounting Unit can view data for logged in Accounting Unit

**Employee Details** \* Required Fields

<b>Accounting Unit: *</b>	DM - Delhi	<b>Location: *</b>	ESIC Dispensary - Azadpur Directorate (Medical) Family Welfare DM - Delhi Central Medical Store
<b>Type of Records: *</b>	Employee	<b>Group: *</b>	All
<b>Report for: *</b>	Self		

ExportPdf ExportExcel

Opening AadharSeedingCountReport.pdf

You have chosen to open:

**AadharSeedingCountReport.pdf**  
which is: PDF file  
from: <https://gateway.esic.in>

What should Firefox do with this file?

Open with TWINUI (default)

Save File

Do this automatically for files like this from now on.

OK Cancel

— + ↻ ↗ Fit to page Page view | A<sup>1</sup> Read aloud Add notes

**EMPLOYEES' STATE INSURANCE CORPORATION**

**Aadhaar Seeding Count Report**

Total Numbers of Employees	Total Aadhaar Seeded	Total ABHA Generated
1778	228	161

# User can click on Aadhaar Seeding Status Report



ESIC  
Employees' State Insurance Corporation

Logged in As :traihr@ESIC

## Core Hrms Reports

Transfer Reports (New)

HRMS Reports

- ▶ [Aadhaar Seeding Status Report](#)
- ▶ [Transfer Order](#)
- ▶ [MACP Order Report](#)
- ▶ [Core HRMS Transaction Report](#)
- ▶ [Demotion Order](#)
- ▶ [Increment Report Self](#)
- ▶ [Audit Trail Report](#)
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- ▶ [User Role Mapping Report](#)
- ▶ [Aadhaar Seeding Count Report](#)
- ▶ [Infrastructure Information Report](#)

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# Select required filters and download report in Excel or PDF format. HQ can view data for All Accounting Units. Other Accounting Unit can view data for logged in Accounting Unit

https://gateway.esic.in/ESICHRMSReportsNew/AadhaarSeedingStatusReport.do?

**Employee Details** \* Required Fields

<b>Accounting Unit: *</b>	ESIC - HQ	<b>Location: *</b>	All ESIC - HQ Zonal Vigilance (North)
<b>Type of Records: *</b>	Employee	<b>Group: *</b>	Group A
<b>Report for: *</b>	Self		

ExportPdf ExportExcel

Opening AadhaarSeedingStatusReport.pdf

You have chosen to open:

**AadhaarSeedingStatusReport.pdf**  
which is: PDF file  
from: https://gateway.esic.in

What should Firefox do with this file?

Open with TWINUI (default)

Save File

Do this automatically for files like this from now on.

OK Cancel

## EMPLOYEES' STATE INSURANCE CORPORATION

### Aadhaar Seeding Status Report

Employee No	Employee Name	Present Address	Permanent Address	Mobile No	Aadhaar Verified	ABHA Generated
107	Chibory	11,ESIC Colony,Sec.tor 56,Noida,	3 UI Jta I d.,	174 36	No	No
120	Mei A	72, Annai Street,Anna Nagar,	4772, Annai Str An Nagi landiyu adurai,	122 39	Yes	No
111	ika a	407-A,Mahendra Appts,	114 awi Nag landi	101 78	Yes	Yes
109	Kuld Singh	Wanil society,...Iragad road Chandkheda, Ahmeda	At and Post K rab Jia N abad,Li yow	191 13	No	No
119	shan S	.OTI 177, 5TH STREET, B- SECTOR, ANNA NAGAR WEST EXTN	Plot No. W-1 An laga ist Exte n,	191 33	Yes	Yes
111	ak S ma	C ) HPANJALI ENCLAVE,PITAM PURA,	C 68 PUSHIP IAL ICLA PITAM RA,	104 11	No	No
129	SEK NR	301, C,Surajmal Vihar No 301, C-Block,Surajmal Vihar,Delhi-110092	nthoor Nagar,N 3, li eet, yur,Naç No. 13, li	101 11	Yes	No
116	CH AN	ATF I, MOHINDER APPT., SEC-12, PLOT NO- 7, DWARKA	House N ) J : et,Ja tar Nag	171 74	Yes	Yes
122	na P id	F-31: x-9,Vijay Nagar ,Ghaziabad UP 201009		122 34	No	No
114	Ram suhan	9-F GRAT RTMENT ,SECTOR 13 ROHINI,Delhi-110085		101 19	No	No
145	uma xena		I, Sarita Vihar,New Delhi-110076,	104 18	Yes	No
106	f Joi y	erupi House, Kowkad,Edakkara, P.O. Nilambur,	IERUPARAMBIL XUS EDAI IRA PO AMBUR,	177 17	Yes	Yes
111	uma varma	B-1 striksh Nature Appart,Sector-52,Noida	I, Civil Lines,Kot shir ollice twali,De Sarabanki	101 34	No	No
101	vivas Jurfhr	188.....h Cross,7th Main Javanaagar 5th Block	.../27...38th Cross ... Block Javan...r. 7th Main Javanaagar	...181...20...	Yes	Yes

**Thank You**